

# **The Department of Administration Risk Management & Tort Defense Division presents**

## **Fraud Prevention Awareness For Managers**



**November 8, 2011 from 1:00 p.m. to 3:45 p.m.  
Presented Live**

**at the Red Lion Colonial Hotel in Helena  
and simultaneously over SummitNet  
by Mr. Ralph Q. Summerford  
CPA & Certified Fraud Examiner  
Forensic/Strategic Solutions, PC**

- **Learn how to create and monitor internal controls.**
- **Learn to recognize suspicious behaviors.**
- **AND MUCH MORE...**

### **WHO SHOULD ATTEND?**

**Agency Heads, Administrators, Bureau Chiefs,  
Supervisors, Legal Counsel, Contract Officers, and  
Other Interested Parties.**

**SEATING IS LIMITED AT SUMMITNET SITES  
PLEASE REGISTER EARLY**

### **HELENA LIVE**

Red Lion Hotel  
Ballroom  
2301 Colonial Dr.

### **SUMMITNET SITES:**

#### **BILLINGS**

MSU Billings  
Education Bldg.  
Room 158  
1500 University Dr.

#### **BOULDER**

MT Developmental  
Center  
Administration Bldg.  
Room 122

#### **BOZEMAN**

Montana State Univ.  
Burns Telecom.  
Center  
Room 126  
South 7th & Grant

#### **BUTTE**

Montana Tech  
ELC Bldg.  
Room 225  
1300 West Park

### **DILLON**

Univ. of MT  
Western  
Swysgood  
Technology Center  
Room 201  
710 S. Atlantic

### **GREAT FALLS**

College of  
Technology  
Room B133  
2100 16th Ave. So.

### **HAVRE**

MSU Northern  
Hagener Science  
Center  
Room 202  
300 11<sup>th</sup> St. W.

### **KALISPELL**

Flathead Valley  
Comm. College  
Learning Resource  
Center, Room 104  
777 Grandview Dr.

### **MILES CITY**

Not Available

### **MISSOULA**

Univ. of Montana  
Gallagher Bldg.  
Room 104  
Corner of Arthur  
& Eddy

**FREE to all state and university system employees!**

***Pre-Register at:***

**[http://rmtdweb.doa.mt.gov/rmtd/RMTD\\_CTIS\\_TRAINING.training\\_list](http://rmtdweb.doa.mt.gov/rmtd/RMTD_CTIS_TRAINING.training_list)**

RMTD makes reasonable accommodations for persons with disabilities who wish to participate in any program that we offer. Please contact RMTD at least 2 weeks prior to the course to request accommodations.

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